LOWER MAINLAND

MUNICIPAL SOCIAL PLANNING INVENTORY

Prepared by
Policy and Planning Department
GREATER VANCOUVER REGIONAL DISTRICT

Creating Our Future ...
Steps to a more livable region

2000 Edition

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TABLE OF CONTENTS

INTRODUCTION 2
- Contents of this Publication 2
- Definitions 3
- Publication and Distribution 3

A BRIEF REVIEW 3
- Municipal Committees 3
- Staffing 4
- Social Planning Policies and Programs 5
- Community Grants 5

MUNICIPAL SOCIAL PLANNING PROFILES 6
- Abbotsford 6
- Burnaby 7
- Coquitlam 12
- Delta 16
- City of Langley 17
- Township of Langley 18
- Maple Ridge 19
- New Westminster 21
- City of North Vancouver 26
- District of North Vancouver 29
- Pitt Meadows 34
- Port Coquitlam 36
- Port Moody 38
- Richmond 39
- Surrey 43
- Vancouver 47
- West Vancouver 55
- White Rock 60

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INTRODUCTION

The GVRD Regional Social Issues Subcommittee is comprised of municipal social planners from Lower Mainland municipalities and representatives from the Social Planning and Research Council and the United Way of the Lower Mainland. It was formed in 1988 in order to collaborate on issues of mutual concern, to exchange information of common interest, and to advise the GVRD Strategic Planning Department on regional social issues. It is a subcommittee of the GVRD's Technical Advisory Committee (TAC).

Members feel it is of benefit to themselves as well as their respective Councils, the GVRD, service agencies, and interested members of the public, to have an up-to-date inventory of municipal social planning policies and programs in place across the region. This information will assist municipal social planners in their day-to-day work by alerting them to the policies and programs undertaken by their colleagues.

Contents of this Publication

This inventory contains Municipal Social Planning Profiles of eighteen municipalities in the GVRD:

- Abbotsford
- Burnaby
- Coquitlam
- Delta
- Langley City
- Langley Township
- Maple Ridge
- New Westminster
- North Vancouver City
- North Vancouver District
- Pitt Meadows
- Port Coquitlam
- Port Moody
- Richmond
- Surrey
- Vancouver
- West Vancouver
- White Rock

This publication documents and describes three major areas of social planning activity for each municipality: municipal committees dealing with social planning issues, explicit municipal policies and programs addressing social issues, as well as information related to staffing and community grants. It is presented alphabetically, by municipality.

Definitions

Social issues include affordable housing, child care, multiculturalism, youth services, mental health, disability; recreation and health are excluded unless clearly targeted at social issues. Planning is broadly defined to include developmental activities such as consultation, research, facilitation, as well as advisory roles, development review, and policy and program development (including preparation of social plans, community plans, and local area plans).

Publication and Distribution

The Committee proposes to update this inventory on a bi-annual basis. Copies will be distributed to Technical Advisory Committee members, Municipal Social Planning Advisory Committees, and SIS members. Advertisements will appear in the SPARC News newsletter and PIBC News, notifying planning and social agencies as to the availability of this publication from the GVRD Strategic Planning Department. The GVRD's Communications and Education Department will also prepare press releases in this regard.

A BRIEF REVIEW

A brief review and analysis of the common features and notable differences in the practices of the sixteen municipalities represented in this publication follows.

Municipal Committees

The importance of social planning in the Lower Mainland is highlighted by the fact that all sixteen municipalities possess an advisory committee or committee of Council with a specific mandate for social issues. These are most often called "community services, social issues, community issues, or social planning" committees. Their mandates are generally quite broad - "to advise Council on social planning issues".

In addition, eleven municipalities (Burnaby, Coquitlam, Langley Township, Maple Ridge, City of North Vancouver, District of North Vancouver, Port Coquitlam, Port Moody, Richmond, Vancouver, and West Vancouver) have established one or more specific single issue

committees, presumably with the aim of achieving more comprehensive coverage of these particular issues. Typical single issue committees are: child care, housing, youth services, seniors, and multiculturalism.

Committee composition is varied: about one-half of the social issues committees are comprised of some combination of councillors and citizens and/or citizen groups and/or service agency representatives. Municipal councillors and/or staff make up the remaining committees. Endorsement of committee members is commonly carried out by Council of mayor appointees, staff recommendations or public applications. Membership in the single issue committees is similar to the broader social issues committees with the addition of some inter-departmental committees composed of staff from various municipal departments.

The number of joint social planning committees on the North Shore would seem to indicate that there is a considerable amount of coordination of social planning activities among the three municipalities. Four single issue committees share representation from the City of North Vancouver and the District of North Vancouver: the North Shore Advisory Committee on Disability Issues, Family Court and Youth Justice Committee, Employee Child Care Information Service, and the North Vancouver Mayors' Task Force on Work Related Child Care. In addition, the District of West Vancouver participates in the North Shore Advisory Committee on Disability Issues and the Family Court and Youth Justice Committee. The inventory also shows that the North East Sector municipalities (Port Coquitlam, Port Moody, and Coquitlam) share joint social planning committees.

A review of the planning activities commonly carried out by municipal social planning committees reveals the following types of work:

- advising, recommending on issues, projects, work plans and community grants;
- developing and implementing projects, policies and work plans;
- information collection and issue analysis through commissioning or preparing reports, studies and surveys;
- recruiting staff; and
- hosting conferences and workshops.

Staffing

Municipal staffing for social planning closely reflects the number of committees addressing social planning issues. Those municipalities with several committees devoted to social issues are more likely to have dedicated social planners on staff than others. Ten of the sixteen municipalities included in this inventory have one or more full-time social planners on staff. For those municipalities with full-time social planning staff, the range is from .1 FTE to 27 FTE. The City of Vancouver has a separate social planning department with four separate work groups: community services, cultural affairs, the Carnegie Centre, and the Downtown South Gathering Place. In addition, two municipalities have a half-time social planner or consultant. For the other municipalities, regular planning staff handle social planning issues as part of their day-to-day workload or as specific development proposals warrant.

Social Planning Policies and Programs

Most respondents to the "Lower Mainland Municipal Social Planning Inventory" were able to identify some explicit policy statements or work programs related to social issues within their municipality. These typically concern affordable housing, group homes, youth services, poverty, child care, seniors' housing, crime prevention, and multiculturalism. Where dates were provided, policies and programs were adopted quite recently, generally between 1990 and 1996.

Community Grants

Thirteen of the sixteen municipalities have a community grants program. The social planning portions of the budgets range from small to quite substantial. Five of the municipalities direct either a limited amount of their community grants to social issues other than recreation and health, or do not have a grants program at all. Two municipalities were not able to provide information on the amount of the community grants budget directed to social issues. Six municipalities allocate a significant amount of their community grants budgets to social issues. The total amount contributed ranged from $2,000 to over $9.7 million.

NOTE: In this report, √ denotes work underway or completed.

MUNICIPAL SOCIAL PLANNING PROFILES

City of Abbotsford
32315 South Fraser Way
Abbotsford, B.C. V2T 1W7

Primary contact person for the City of Abbotsford

Name: Peter Andzans Tel. # (604) 853-2281 Fax# (604) 853-1934 e-mail p.andzans@city.abby.bc.ca

MUNICIPAL SOCIAL PLANNING PROFILES

Burnaby

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Issues & Social Planning Committee (CISPC).	2 Councillors; 6 Citizens; 1 School Trustee; and staff resources.	Mayor appointees; Council-endorsed.	Advises Council on a broad range of social planning issues.	√Established Child Care Resources Group; √Endorsed Healthy Communities Project; √Oversees Multicultural Policy √Recommends space allocations and policies for City's community resource centres √Oversaw development of Burnaby Group Home Policy
Child Care Resources Group.	Care providers; educators; CISPC representative; staff resources; and others.	CISPC, endorsed by Council.	Advise on child care needs; advocate; coordinate.	√Initiated & oversaw Child Care Policy development; √Advises CISPC on various child care matters (e.g. Provincial and Federal child care policy matters; and regulation issues). √Initiated preparation of resource package for groups and individuals planning child care facilities in Burnaby.
Community Planning & Housing	3 Councillors; staff resources.	Mayor.	Advise Council on housing policy issues.	√Oversaw development of OCP overseeing implementation actions √Residential growth management study; √Developing innovative approaches to development of affordable housing. √Developed Community Amenity Bonusing Policy

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Policing	2 Councillors; 1 School Trustee; 1 representative from CISPC; 11 citizens; staff resources	Mayor appointees; Council endorsed, with exception of 1 citizen representatives selected by each of the four Community Consultative Groups	Advises Council on policing and crime prevention priorities.	√Facilitated establishment of community police stations in Burnaby's four community policing districts; continues to advise on future establishment of three additional stations; √Advised on development of Crime-Free Multi-Housing Program; √Sponsored establishment of City Task Force on the Sexual Exploitation and Prostitution of Children and Youth and oversees task Force activities; √Monitors grass-roots crime prevention work of four district community consultative groups; √Partnership with Burnaby Now for four page monthly insert on policing and crime prevention issues; √Facilitated establishment of regular CPTED reviews of developments within Burnaby.
Access Awareness Committee.	Citizens; agency representatives; staff.	Director of Planning & Building.	Advise Planning Department on disabled access issues.	√Annual Access Improvement Plans; √Accessibility guidebook; √Adaptable housing policy and guidelines; √Disabled persons' parking program; √Metrotown Access Review.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **2.0 FTE in Social Planning, plus 1.0 FTE Long Range Planner who deals with housing issues.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Multiculturalism.	1986	Annual work plans approved since 1987.	John Foster	294-7406
Healthy Communities.	1991	Staff and Committee orientation and training sessions.	Joan Selby	294-7299
Access Action Plan.	1991	Annual work plans since 1989.	Joan Selby	294-7299
Metrotown Social Planning Program.	1989	Revised program approved in Fall 1992.	Joan Selby	294-7299
Child Care Policy.	1993	Currently focusing on implementation of priority issues, including development of child care planning resources package.	John Foster	294-7406
Facility Space for Non-Profit Groups.	1991	Establishment of space allocation and lease grant process for Burnaby Heights and Edmonds North Wing Community Resource Centres.	Lou Pelletier	294-7219
Community Benefit Bonus	1997	Policy to allow extra density in Town Centre areas return for the provision of affordable housing or amenities	Bev Grieve	294-7430

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Affordable Housing Priority Actions	1997	· 20% affordable housing for redevelopment of large land holdings in public ownership. · leasing City owned lands for affordable housing. · priority processing of affordable housing projects. · buying rental project and leasing back to a newly formed non-profit co-operative as a way to preserve existing affordable housing.	Bev Grieve	294-7430
Policy regarding City contributions of abandoned road rights-of-way to non-profit housing corporations at reduced market value.	1998	Development and implementation of a policy that outlines criteria that requests for contributions of abandoned road rights-of-way to non-profit housing projects at no cost or a reduced value, depending on the proposal.	Bev Grieve	294-7430
Weiser Lock Development Plan.	1997	Development and implementation of a development plan that included the construction of a purpose built rental building and subsidized family child care unit by the developer.	Bev Grieve John Foster	294-7430 294-7406
Sexual exploitation of children and youth.	1998	Council approved recommendations of Task Force on the matter in 1998. Implementation currently underway.	Joan Selby	294-7299
Community Schools	1976	City costs-shares funding and participates on management team for community school system (7 schools at present).	John Foster	294-7406
Youth	1996	Civic Youth Strategy adopted in 1996. Youth-related recommendations included in Edmonds, Lougheed and Royal Oak area plans.	John Foster	294-7406

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what is the budget of this program in 1997? **Approximately $460,000.**
   1998 Annual Budget = **$461,430.**

   b) In 1995, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?
   Approximately 85%.

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **John Foster** Tel. # **294-7406** Fax # **294-7220**

Coquitlam

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Social Planning Committee.	2 Councillors; 14 Citizens.	Mayor and Council.	Advise Council on social issues affecting the City.	√Ongoing review of local social issues; √Multicultural policy statement; √Healthy Communities Project complete -1998.
Committee for People with Disabilities.	1 Councillor; 8 Citizens.	Mayor and Council.	Advise/recommend to Council on access issues; access to City facilities, transportation, recreation, housing, employment and education.	√Accessible lawn bowling; √2 community forums; √Media event for accessible buses; √Ongoing review of issue; √Brochure; √Annual accessibility award; √Input into design of new city facilities; √Fundraising for accessible park features.
Community Policing Committee: Coquitlam / Port Coquitlam.	Representatives from municipalities; school board; RCMP; and citizens.	Mayor and Council.	Advise/recommend on community policing and safety issues.	√Crime Prevention Handbook (Chinese edition); √CPTED as part of development review; √Block Watch, Block Parent, Victim Services; √Business Crime Prevention program; √Tri-City Crime Prevention Services Centre (Chinese community) brochure; √3 community police stations opened.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Liaison Committee	2 Councillors; and 14 representatives from resident and community associations	Mayor and Council.	New Committee - 1999	
Sexually Exploited Youth Committee	1 Councillor; 6 community representatives; & School District	Mayor and Council.	New Committee - 1999	
Leisure and Parks Services Committee.	3 Councillors.	Mayor and Council.	Advise Council on Leisure and Parks issues.	√Ongoing leisure programming for all residents; √Arts policy initiated; √Gender Equity Initiatives / Policy; √Addressing user fees; √Community Development Initiatives; √Development and support to community associations; √Leisure Access policy.
Family Court Committee.	1 Councillor and 5 Citizens.	Mayor and Council.	Advises Mayor and Council on local family court / justice concerns.	√Community Youth Justice Program (Restorative Justice) planning underway. Implement in 1999
Multicultural Advisory Committee	1 Councillor; 8 community representatives	Mayor and Council	Advise Mayor and Council on implementing City's Multicultural Policy	√New Committee - 1999

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **.05 FTE - Planning Department;**
   - **2.0 FTE - Leisure and Parks Services on Youth and Disabled Issues.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Housing.	1998 1994	√Secondary Suites Policy - Adopted, 1998; √Special needs housing policy in OCP's; √Affordable housing strategy.	Jane Pickering Rob Innes	927-3400 927-3411
Child Care.	1993 1994	√Needs assessment for North East Sector - complete; √Child Care Plan - complete; implementation ongoing	Rob Innes	927-3411
Community Development	1998	√Healthy Communities Process and Study; √Recommendations supported by Council; √Implementation is ongoing.	Rob Innes	927-3411
Multiculturalism.	1994	Policy statement prepared and adopted by council; Implementation ongoing. • Staff Multicultural Working Group	Roberta Haas	927-3071
Community Grants.	1992	√Assistance to local groups.	Trevor Wingrove	927-3013
Accessibility.	1992	√Annual access awards.	Jim LaCroix	933-6031

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Youth.	1994	√Youth Advisory Committee established; √Youth council formed; √Youth Leadership Training; √Outdoor Recreation Clubs (with School District # 43); √"Stream keepers" - environmental volunteer program; √Teen Lounge established; √Summer "Youth at Risk" program; √Teen Basketball Program; √Youth Victims Assistance; √Youth Drama Program - drug/alcohol awareness; √Youth Week Activities	Chill Yin Lee	927-6958

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what is the budget of this program in 1998? **Approximately $200,000.**

   b) In 1999, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **N.A.**

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **Rob Innes** Tel. # **927-3411** Fax # **927-3405** e-mail **rinnes@city.coquitlam.bc.ca**

MUNICIPAL SOCIAL PLANNING PROFILES

Corporation of Delta
4500 Clarence Taylor Crescent
Delta, B.C. V4K 3E2

Primary contact person for the Corporation of Delta

Name: Janice Richmond **Tel. # (604) 946-3385** **Fax # (604) 946-4148** **e-mail Jrichmond@corp.delta.bc.ca**
Rosemary Zelinka **Tel. # (604) 946-3355** **Fax # (604) 946-4148** **e-mail Rzelinka@corp. delta.bc.ca**

MUNICIPAL SOCIAL PLANNING PROFILES

City of Langley
5549 – 204th Street
Langley, B.C. V3A 1Z4

Primary contact person for the City of Langley

Name:	**Roy Beddow**	**Tel. # (604) 514-2817**	**Fax # (604) 530-4371**	**e-mail roy@city.langley.bc.ca**
	Gerald Minchuk	**Tel. # (604) 514-2815**	**Fax # (604) 530-4371**	**e-mail Gerald@city.langley.bc.ca**

MUNICIPAL SOCIAL PLANNING PROFILES

Township of Langley
4914 –221st Street
Langley, B.C. V3A 3Z8

Primary contact person for Township of Langley

Name: Paul Crawford Tel. # (604) 533-6056 Fax # 533-6110 e-mail Pcrawford@tol.bc.ca

Maple Ridge

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Social Planning Advisory Committee.	1 Councillor; 7 Agency Representatives; 5 Residents.	Council-appointed and Agency-Appointed.	Advise Council on social planning issues.	√Youth Centre Feasibility Study; √Healthy Communities workshops; √Affordable housing study; √Neighbourhood Development Report; √Social Planning and the OCP; √Information and Referral Study; √Community Food Mapping Report; √Picket Fence Project Ph. I & II
Municipal Advisory Committee on Accessibility Issues.	1 Councillor; 6 Agency Representatives; 5 Residents.	Council- and Agency Appointed.	Advise Council on access issues with a focus on Five-Star Community Program	Work plans for housing, transportation, employment, education, and recreation.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

- **There are no FTE staff. There is one staff person from the Planning Department who is responsible for Social Planning, and provides staff support to the Social Planning Advisory Committee.**

  The Special Services Coordinator provides staff support to the Accessibility Issues Committee.

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Affordable Housing.		Study and Community Consultation.	Christine Carter	467-7471
Hunger		Community Food Mapping Project	Christine Carter	467-7471
Neighbourhood Development.		Picket Fence Project	Sue Wheeler	467-7308
Information/Referral		Information Referral Report	Community Service Council	467-6911
Youth Outreach Initiative.		Program.	Tony Cotroneo	467-7354
Leisure Friend Program		Program	Dorothy Trochta-Belair	467-7355
Integrated Mental Health Program		Program	Shayna Funk-Larmor	467-7303
Youth Advisory Council		Program	Dave Baspaly	465-2452

4. Does your municipality have a community grants program? **No, the municipality does not provide grants, however it does enter into Fee for Services agreements.**

   Contact: Mike Murray Tel. # **467-7337**

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **Christine Carter** Tel. # **467-7471** Fax # **467-7329**

New Westminster

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Community & Social Issues Committee.	2 Councillors; 4 Staff. 6 Community members 1 School Board representative 1 Simon Fraser Health rep.	Expression of interest and appointment by Council.	To address, consider and advise Council on social issues affecting the community	√Child care strategy; √Alcohol and drug education; √Affordable housing for seniors; √Community-based mental health; √Task Force on Sexually Exploited Children; √Poverty; √Affordable housing.
Family Court Committee	1 Councillor 2 Staff plus Victims Assistance, Probation Officer and School Board reps.	Expression of interest and selection by Council	Mandated by the Provincial Government	

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Special Services and Access Committee	1 Councillor, 4 Community reps, Douglas College, School Board, Chamber of Commerce and Simon Fraser Health Region representation	Expression of interest and selection by Council	Consider and advise on matters affecting access to the community by the disabled	
Youth Advisory Committee	2 Councillors, Secondary School representatives, School Board and Parent Advisory Committee rep.	Expresson of interest and selection by Council	Consider and advise Council on matters relating to youth	
Seniors Advisory Committee	2 Councillors, 2 staff community reps from Western Society for Seniors, Century House, Sapperton Pensioners, Seniors Well Aware program, Senior Citizens' Association Br. 15, Queensborough Senior Services Group	Expression of interest and selection by Council	Consider and advise Council on matters relating to seniors	

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Sexually Exploited Yough Task Force (Joint Burnaby-New Westminster)	1 Councillor (Co-Chair) 1 Staff and various social service and related government agency representatives	Appointed by Council; and various social services reps.	Consists of 3 separate Committees (Implementation, Services & Protocol) and the mandate and membership varies with each.	
Task Force on Community Problems and Social Issues	Planning Dept, Administrative Services Officer, Licensing Officer, Police Services, Engineering Dept., Electrical Dept., Parks and Recreation and the City Solicitor		Interdepartmental Task Force to advise Council and develop strategies to deal with the challenges facing the City.	

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

- A total of **1.0 FTE** staff on planning social issues. One planner allocated 0.5 FTE on social issues and another planner allocated 0.5 on housing issues.

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
New Westminster-Burnaby Sexually Exploited Youth Task Force		Participating on Implementation, Services and Protocol Committee.	Leslie Gilbert	527-4513
Youth Services Development Plan		Youth Councils established in West End and Queensborough.	Joanne Edey-Nicoll, Recreation Director	527-4629
Housing Strategy completed, secondary suites policy			Thor Kuhlman	527-4562
New Westminster Multicultural Society with assistance of Community and Social Issues Committee			Sarjeet Purewal	522-3701
Mental Health Advisory Committee		Assisting in the development of a local drop-in centre.	Leslie Gilbert	527-4513
Public Nuisance Behaviour and Anti Panhandling Bylaws			Lisa Spitale	527-4549
Group Child Care		Zone (NR-2) in place permitting a maximum of 16 children in a single detached neighbourhood, with guidelines.	Leslie Gilbert	527-4513

4. Does your municipality have a community grants program? **New Westminster does not have a community grants program per se but does give out grants.**

   a) If yes, what is the budget of this program in 1998?
   Budget of all donations and grants in 1998 was $90,000.

   b) In 1998, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?
   Amount going to social issues: $41,200.

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **Leslie Gilbert** Tel. # **(604) 527-4513** Fax # **(604) 527-4511** e-mail: **lgilbert@city.new-westminster.bc.ca**

City of North Vancouver

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Social Planning Advisory Committee (1991).	9 citizens; 1 Councillor;	Local paper ads; Nominations; Council appoints.	Advise Council on Community Social issues. Review and recommend social service grant allocations.	√Annual social service grants process; √Provide assessment of staff reports and studies (including community needs study); √Ongoing guidance in development of Lower Lonsdale Plan.
North Shore Advisory Committee on Disability Issues.	People with disabilities; Municipal Councils; Community representatives.	Application; Selection by staff; Council ratifies.	Advise Councils; Provide forum for service providers.	√Pedestrian Access Guidelines; √Assistance to municipalities with sidewalk/crosswalk design and review of public and residential project drawings; √Audible Signal Research.
Family Court & Youth Justice Committee (1980).	North Shore - municipal 12 residents.	3 Council appointees.	Observe & make recommendations to appropriate Ministries.	√Court Watch program; √Domestic Violence Worker; √Assessment of Draft Legislation.
Various Short-Term Committees.	Citizens; Service Providers.	Selection varies; non-Council appointments.	√Provide input, feedback; √Guide public processes; √Guide Policy Development	√Affordable Housing Task Force; √Adaptable Design Working Committee; √Public involvement in Lower Lonsdale redevelopment.
Restorative Justice Committee (1998).	City & District of North Vancouver; professionals	Appointed by Councils	Oversee diversion opportunites for young offenders	√Coordinator hired

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Youth Coalition	Agency and youth reps.	By staff	Oversee the delivery of outreach and recreational services for youth.	√Nights Alive √Night Hoops √Violence Prevention Project √Youth Outreach √Youth Lounge

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

- **2.0 FTE Social Planners.**
- **.75 FTE Youth Development Worker**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Social Plan	1998	5 year plan of strategies to guide City responses to community issues	Cheryl Kathler Larry Orr	983-7380 983-7381
Preventive Outreach Youth Services.	1991	Staff position; funding policy and youth participation.	Larry Orr	983-7381
Housing.	1990+ 1989 1995 1997 1997-1998	√Affordable Housing Policy; √Affordable Housing Reserve Fund; √Housing Initiatives Grants (in process); √Density Bonusing (under consideration); √Adaptable Design Policy; √Affordable Housing Task Force	Cheryl Kathler	983-7380
Child Care.	1995	Child Care Policy and Plan.	Larry Orr	983-7381
Youth Employment Strategy		√In process	Lisa McCarthy	983-7384
North Vancouver Youth In-Film	1998	√Over 100 youth enrolled in program	Lisa McCarthy	983-7384
Lower Lonsdale Plan.	1993-94	√Development of Lower Lonsdale Community Guidelines; √Development of Community Amenities List.	Cheryl Kathler	983-7380
Seniors' Housing.	1994	√Strategies to Support Seniors' Housing; √Locational and Design Guidelines.	Cheryl Kathler	983-7380

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Access Issues for Persons with Disabilities.	1995-96 1998 1997-98	√Guidelines for Integrating Special Needs Housing Units; √Pedestrian Access Guidelines; √Adaptable Design Guidelines.	Cheryl Kathler	983-7380
Violence Against Women.	1995	Policy Statement; Action Plan.	Larry Orr	983-7381
Social Plan	1997 1998	Background Document Social Plan	Cheryl Kathler and Larry Orr	983-7380 983-7381
Cultural Diversity	1998	Cultural Diversity Policy	Larry Orr	983-7381

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what is the budget of this program in 1998? **$547,670 total.**

   b) In 1998, what amount of these community grants went to social issues (as opposed to cultural or recreational issues).
   $421,432. The Community Grants program at the City of North Vancouver includes, Community Grants, Core Funding Grants, Children and Youth Initiatives Fund, Youth Violence Prevention Fund and a Child Care Development Fund. In addition to the Community Grants program the City of North Vancouver also has an Affordable Housing Fund and a Child Care Capital Fund.

   Youth related grants totalled $144,548
   Cultural grants totalled $126,238
   Community grants totalled $276,884
   $547,670

5. Please identify the primary contact for social planning issues in your municipality:

Name: **Cheryl Kathler** Tel. # **983-7380** Fax # **985-0576** e-mail: **ckathler@city.north-van.bc.ca**
Name: **Larry Orr** Tel. # **983-7381** Fax # **985-0576** e-mail: **lorr@city.north-van.bc.ca**
CNV website address: **http//www.cnv.org/**

District of North Vancouver

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Community Services Advisory Committee.	9 residents.	Staff recommend; Mayor appoints; Council endorses	Rec distribution of community grants & advise Council on a broad range of social issues.	√Seniors Funding Forum - 1997; √Advocate for school based substance abuse prevention program.
North Shore Advisory Committee on Disability Issues.	3 municipal councils and 9 community reps.	ACDI reviews applications; staff recommend; Councils ratify	Advises Councils; forum for disabilityissues.	√Advice on building design; √Represented on Transportation Advisory Committee; √Community awareness.
Community Child Care Grants Committee.	Up to 10; community, agency, residents	Application; staff recommends; Council appoints.	Recommend dist. of child care grants.	√Set priority, annual grants recommendations; √Evaulation of programs.
Family Court & Youth Justice Committee.	Reps of 3 North Shore Councils, 3 residents, and 8 professionals from proscribed professions.	Councils appoint.	Observe Justice system, make recommendations to appropriate Ministries.	√Court Watch Program; √Briefs to various commissions; √Tracking youth in Court system; √Tracking domestic violence.

Committee Name	Memberrship Composisition	Member Selection	Mandate	Work To Date
Joint Use of Public Facilities	Staff of DDistrict N. Van, Cityty N. Van, Rec Commmission, School DDistrict	By respective agencies	Implement joint use agreement of public facilities	√Joint Use Agreement signed by all parties.
Employee Child Care Information Services.	District aand City of North ı Van.	Services purchased by employers.	Provide information and support for civic employees and families.	√Mobile info visits to worksites √Info referral to employees

2. How many FTE (full time e equivalent) staff do you have working on *planning* for social issues (including affordable housing, but excluding recreational activivities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultatition, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **Social Planner 1 FFTE; Social Planning Analyst 1 FTE (job share); Youth Development Worker .8 FTE**

3. In what areas has your Municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Housing Strategy	1992	√Policy: prohibit stratification of multiple rental; √Policy: lease land to non-profit groups (co-ops, seniors rental) √Legalize secondary suites (1997) √Density bonus guidelines (1997) √Designate sites for special needs housing √Lynn Valley Area Plan: linkage up-zoning to replacement of rental housing √Deferred land lease payment (Zajac-Norgate Seniors Rental) In progress: Adaptable Housing Guidelines; Abbeyfield Zoning Bylaw	Mark Bostwick	990-2378
Outreach Youth Services.	1994	√Core Funding Policy for 4 local non-profit youth agencies √Youth Development Worker position √Standardized outreach reporting √Youth in Film (joint DNV/CNV, film industry, schools, unions √Organize youth involvement in local area planning √Youth Employment Opportunities (various projects, funders) √Youth Leadership Program (manual) √Annual Youth Week √YOUTHnet website	Annie Mauboules	990-2454

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Community Leases	1991	√Community Facility Lease Policy.	Robyn Newton	990-2274
Child Care	1994	√Ongoing implementation of Child Care Plan	Charlene Grant	990-2415
Zero Tolerance of Violence Against Women	1996	√Policy	Charlene Grant	990-2415
Diversity		√Exploration of various policy and program options	Charlene Grant	990-2415
Neighbourhood Support	1994	√Health Neighbourhood Fund (small grants)	Charlene Grant	990-2415
Joint Use of Public Facilities.	1996 and 1999		Robyn Newton	990-2274
Quality of Life Index		Development of indicators	Robyn Newton	990-2274
Public Art Policy	1999 Phase 1	Public Art Policy framework	Laura MacMaster, Manager Tourism, Arts & Culture Services	990-2324

4. Does your municipality have a community grants program? **Yes, provide a variety of community grants. In addition offer community facility leases to some groups.**

   The 1999 budget included:
   - **$179,085 Community Grants (community agencies of various kinds)**
   - **$305,000 Youth Outreach Services (to four non-profit agencies providing youth outreach workers in the community)**
   - **$ 98,327 Arts Grants**
   - **$ 30,000 Child Care Grants**
   - **$ 10,000 Community Events**

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **Mark Bostwick** Tel.# **990-2378** Fax # **984-8664** e-mail: **bostwicm@dnv.org**

Pitt Meadows

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Committee of the Whole Council.	Council.	Council.	Advise Council on matters affecting the District.	√Healthy Communities; √Youth Matters; √Plans for Youth and Seniors' Centre in Recreation Complex.
Physically Disabled Access Committee			Advise Council on access issues	

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **1.05 FTE, including 0.05 FTE Development Services and 1.0 FTE Parks and Leisure Services/Youth Service West.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Housing.		√Special needs and affordable housing policy in Official Community Plan. √Affordable Housing Strategy.	Bruce McWilliam	465-2432
Youth Services.	1995	√Developing a comprehensive recreation strategy for Ridge Meadows West area (Pitt Meadows); √Implementation of a comprehensive youth program survey to assess youth recreational needs; √Creating concrete and sustainable youth recreation in the Ridge Meadows West area; √Developing plans for the proposed Pitt Meadows Recreation complex - 1997; √Developing tangible links with the various service providers in our jurisdiction; √The creation of a variety of youth committees and task-force groups.	Dave Baspaly / Tanya Byron	465-2442
Parks & Leisure Program		√Parks Master Plan. OCP sets out variety of use options. Public facilities designed with user groups.		
At Risk Youth				

4. Does your municipality have a community grants program? **Occasionally people come forward with grants applications.**

   a) If yes, what is the budget of this program in 1995? **Unspecified; mostly related to discounts for use of building for groups.**

   b) In 1995, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **$2,500.**

5. Please identify the primary contact for social planning issues in your municipality:

   Name: **Bruce McWilliam** Tel. # **465-2432** Fax # **465-2404**
   Dave Baspaly Tel. # **465-2442** Fax # **465-2404**

Port Coquitlam

1. What Municipal Committees d does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Planning and Development Committee.	2 Councillors.	Mayor.	Review Development Rezoning Proposals.	√Child Care Policies.
Crime Prevention Committee: Port Coquitlam and Coquitlam.	Representatives from: municipalities, RCMP, School Board, and Residents.	Council - appointed.	Advise / recommend on crime issues.	√CPTED as part of development review; √Block Watch; √Business crime prevention; √Block parent; √Victim services.
Society for Community Development: Port Coquitlam, Coquitlam, Port Moody.	Citizens; service providers.	Volunteers.	Non-profit organization; Identify social needs in the community.	√Child care issues; √Affordable housing; √Teen issues; √Multiculturalism.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **None.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Social Housing.	1991	√Social Housing Policy / Location Criteria.	Janet Lee	944-5442
Affordable Housing.	1993	√Policies in OCP.	Janet Lee	944-5442
Child Care.	1993 1996 Pending.	√Policies in OCP; √District 43 Child Care Plan with Fraser North Child Care Society; Review of Regulations and Guidelines for Child Care Facilities in Residential Areas.	Janet Lee	944-5442

4. Does your municipality have a community grants program? **No.**
   a) If yes, what is the budget of this program in 1998?
   b) In 1998, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?

5. Please identify the primary contact for social planning issues in your municipality:

Name: **Janet Lee** Tel. # **944-5442** Fax # **944-5404** e-mail: **jlee@city.port-coquitlam.bc.ca**
Website: **www.city.port-coquitlam.bc.ca**

MUNICIPAL SOCIAL PLANNING PROFILES

City of Port Moody
P.O. Box 36
100 Newport Drive
Port Moody, B.C. V3H 3E1

Primary contact person for the City of Port Moody

Name: Jim L. McIntyre Tel. # (604) 469-4545 Fax # (604) 469-4533 e-mail jim_mcintyre@city.port-moody.bc.ca

Richmond

1. What City Committees does your city have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Richmond Community Services Advisory Council (RCSAC) Advisory Committee.	10 agency reps.; 1 Councillor; 1 School Board; 2 citizens.	Elected; Appointed; Appointed; Appointed.	Advise Richmond Council on social policy matters.	√Information sharing; √Review role and mandate of RCSAC; √Implementation Projects related to OCP; √Input into Transportation Service Plan.
Mental Health Advisory Board (MHAB).	Care givers; parents; and agencies.	Open.	Advise Council on mental health issues.	√Evaluate health care services and mental health needs.
Richmond Committee on Disability (RCD)* *(now a non-profit society)	Citizens; agency staff; 1 Councillor. (liaison)	Open; Open; Appointed.	Advise Richmond Council on issues affecting persons with disabilities.	√Universal/acceptable guidelines; √Rental housing; √Centre for independent living; √AIDS/HIV awareness; √Disabled Parking/Transportation.
Child Care Development Board (CCCB).	Reps. from: care givers; parents; agencies; developers; 1 Councillor; 1 Trustee.	Appointed.	Facilitate development of quality, affordable child care.	√Identifying and acting on community child care needs/issues; √Working with Childcare Coordinator to design\operationalize the four city-owned facilities; √Assisting with design and selection of operator for WCB/Hospital childcare facilities; √Liaison with MCF.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Advisory Committee on Inter-Cultural Relations.	Citizens; 1 Councillor; 1 Trustee; 1 Chamber of Commerce rep.; 1 Youth rep.	Appointed.	Promote harmonious intercultural relations in Richmond. .	√Implement "Multicultural Policy".
Seniors Advisory Council.	11 Citizens; and 1 Councillor.	Appointed.	Provide advice on short and long term issues and planning for Richmond seniors.	√Aging in the community/Year of the Older person; √Affordable/accessible housing; √Caregivers support; √Forums on seniors' issues; √Linking information/services to seniors (Peer Counseling Project).
Youth Advisory Committee.	Youth; 1 Councillor.	Open; Appointed.	Provide youth a place and voice for Richmond youth in a committed partnership with the community.	√City Youth Strategy implementation (Youth Workers' Project; night shift of Community Centres); √Annual Youth Week activities; √Youth activities, events and programs; √Sexual exploitation of children and youth
Public Art Commission	Citizens, 1 Community Arts Council	Appointed	Advise on implementation of the Public Art Program	√Public art projects (civic, private, community)

2. How many FTE (full time equivalent) staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **2 FTE.**

   Two full-time equivalent positions in the Land Use Section of the Urban Development Division with focus on social planning issues relating to land use; policy development related to the OCP and area plans, housing; input into development applications; and other selected social issues such as childcare, multiculturalism, public art, social research and policy.

3. In what areas has your city developed (or is developing) an overt policy statement or work program?

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Affordable Housing Policy.	1991	Implementation underway.	C. Morrison	276-4220
Child Care Policy & Strategy.	1992	Review underway.	C. Morrison	276-4220
Multiculturalism.	1991	Implementation underway.	M. Elfstrom	276-6059
Youth Strategy.	1995	Implementation underway.	K. Huhtala	276-4188
"Build Smart"	Proposed	Being Developed	A. Clark	276-4199
Public Arts Program.	1996	Work underway.	K. Huhtala	276-4188
Amenity Study	Proposed	Reviews utilization of amenity spaces, and will suggest policy changes	M. Picard C. Morrison	276-4194 276-4220

4. Does your city have a community grants program? **Yes.**

   a) If yes, what is the budget of this program in 1998? **$395,200.**
   b) In 1998, what amount of these community grants went to social issues (as opposed to cultural or recreational issues) **$207,250 to social issues.**

5. Please identify the primary contacts for social planning issues in your city:

Urban Development

Name: **Margaret Picard**	Tel. # **276-4194**	Fax # **276-4177**	e-mail: mpicard@city.richmond.bc.ca
Name: **Carolyn Morrison**	Tel. # **276-4220**	Fax # **276-4177**	e-mail: cmorrison@city.richmond.bc.ca
Name: **Kari Huhtala**	Tel. # **276-4188**	Fax # **276-4132**	e-mail:khuhtala@city.richmond.bc.ca

Surrey

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Social Planning Committee.	1 Councilor; 6 community representatives; 1 Senior Planner 2 Parks, Recreation & Culture liasons	Public applications are reviewed & selected by Council.	Social planning issues.	As below.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **.75 FTE** working on planning for social issues.

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program:

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Affordable Housing.	July 1998	√Affordable Home Ownership Policy (Purpose: to assist first time home buyers with incomes of less than $42,500 who have dependent children);	Barbara Beblo	591-4315
	Work Underway	√Affordable Home Ownership Implementation Strategy (Purpose: to work with a non-profit society to administer the program and provide a 15% direct loan to qualifying households to purchase a new home);	Barbara Beblo	591-4315
Multiculturalism	Work Underway	√Intercultural Issues Working Group (Purpose: to meet with key community organizations and government agencies to identify multicultural issues and successes in Surrey and explore possible joint initiatives in advancing the needs of a growing and diverse population);	Barbara Beblo	591-4315
	Spring 1999	√Community Forum/Conference (Purpose: to discuss methods of advancing and improving intercultural awareness and understanding in Surrey).		

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Youth	Annual Event November 1997	√Youth Recognition Awards (Purpose: to recognize the positive efforts of youth in Surrey); √Report of the Task Force on Funding New Schools (Purpose: to recommend ways to ensure that the construction of new schools will meet the demands for such facilities brought about by growth and new residential development);	Lesley Aronson Lesley Aronson B.Beblo	591-4862 591-4862 591-4315
Policy Issues	June 1998	√Alcohol and Drug Recovery House Task Force (Purpose: to develop recommendations and regulations for dwelling units in residential areas providing care and accommodation for people with alcohol and drug dependency)	Lesley Aronson Barbara Beblo	591-4862 591-4315
Community Initiatives	Annual Event	√Social Planning Awards (Purpose: to recognize individuals, groups or organizations who have demonstrated extraordinary effort to strengthen the community and improve the the quality of life of Surrey residents);	Lesley Aronson B. Beblo	591-4862 591-4315

4. Does your municipality have a community grants program? **Yes. Surrey has a community grants program with a limited budget. A limited amount of these grants went to social issues in 1998.**

   a) If yes, what is the budget of this program in 1998? **Limited.**

   b) In 1998, what amount of these community grants went to social issues (as opposed to cultural or recreational issues) **Limited.**

5. Please identify the primary contact for social planning issues in your municipality:

Name: **Barbara Beblo**	Tel. # **591-4315**	Fax # **591-2507**
Name: **Lesley Aronson**	Tel. # **591-4862**	Fax # **591-2507**

Vancouver

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work to Date**
Advisory Committee on Disability Issues	1 Councillor as liaison; 1 Park Commissioner; 15 Residents	Council and Parks Board.	Advises Council on disability issues, to make the City more livable for its disabled citizens, to monitor city programs to ensure that needs of people with disabilities are considered.	1999 priorities: physical accessibility, e.g. review of the Trade and Convention Centre proposed design and the Useable and Accessible Dwelling Design Guidelines; hours of operation for full serve gas stations and participation in the IHEAR hearing conference.
Special Advisory Committee on Cultural Communities	1 Councillor; 1 School Trustee, 1 Park Commissioner, 15 Residents.	Council; School Board; Parks Board.	Act as a conduit towards forging and enhancing cohesive values in Vancouver's diverse communities and promote harmony through cultural involvement.	Promote cultural harmony, address the impacts on municipal government of Federal immigration legislation changes, and review City policies on employment equity, and policing ranging from recruitment to how they work with diverse communities.
Advisory Committee on Seniors.	1 Councillor; 17 Residents.	Council; Park Board.	Advises Council on issues dealing with the quality of life of older citizens.	1999 priorities: continue to review and respond to Health Board issues, congregate housing and seniors housing, transportation and other issues.

Committee Name	Membership Composition	Member Selection	Mandate	Work to Date
Public Art Committee	2 Artists; 2 Urban Designers; 3 Art Professionals; 1 Citizen; 1 Developer.	Council.	Advises Council on all matters pertaining to public art and specifically on the implementation of Public Art Programs.	1999/2000 priorities: to do community outreach for the public art program and make recommendations concerning the allocation of $300,000 in public art capital works (includes $75,000 for community public art projects).
Vancouver City Planning Commission.	10 Council-appointed members; 2 Councillors; 1 School Trustee; 1 Park Commissioner; and 2 Planning Commission-appointed members.	Council; Council; School Board; Park Board; and Vancouver City Planning Commission.	Advises Council on long term general planning issues.	1999 priorities: transportation, downtown, neighbourhoods and South East False Creek
Youth Justice Committee.	No limit specified. (had 18 members in 1999)	Council. (appointment pursuant to Section 690 of the Young Offenders Act)	To advise Council, the Attorney General and the Court on matters concerning families and children.	To examine community resources available to assist families, children, and young offenders; assist the Attorney General, Council and Court when requested; report to the Attorney General and Council.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

- **Social Planning Department: 11.0 FTE working on social issues in the Community Services group; 8.0 FTE on cultural issues in the Office of Cultural Affairs and 2.0 FTE managing the Carnegie Centre and the Downtown South Gathering Place**
- **Housing Centre Department: 8.0 FTE working on housing policy and providing direct housing relocation service.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program:

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Affordable Housing Policy.		√Affordable housing fund grants; √Evaluate housing needs and develop housing policies; √Large residential housing developments must allow for 20% affordable housing; √Acquire sites for lease to non-profit sponsors of affordable housing; √Provide relocation assistance to tenants.	Cameron Gray, Housing Centre	873-7207
Children's Policy.	1992	√Continued work on issues of pre-school mental health with the Health Board; , GVMHS and the Ministry for Children and Families; working towards plan implementation, involvement in the Windows of Opportunity project with public and community partners. .	(position vacant) Coralys Cuthbert	871-6042 871-6044

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Child & Youth Advocacy.	1995	√Implement the Civic Youth Strategy and CYS objectives: a place for youth, a voice for youth, youth as a resource & strengthen the support base for youth.	(position vacant)	871-6032
Civic Child Care Strategy.	1990	The Civic Child Care Strategy commits the City to being an active partner with senior levels of government, parents, private sector and the community in the development and maintenance of a comprehensive child care system in Vancouver.	(position vacant)	871-6042
Disabilities Policy.	1988	√City continues to improve access to facilities. √Not a present priority for social planning except as a part of the Civic Childcare Strategy (supported childcare).		
Social Service Trends.	No Approved Policy Date.	Staff continue to monitor social trends, including demographic trends and social services delivery, in the City as a whole as well as their impact on neighbourhoods. changes, whether motivated by the actions (or inactions) of senior levels of governments or locally driven are evaluated and Council is alerted or informed via memos or information reports.	Mario Lee	871-6034

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Social Service Trends		Particular attention is being given to changes in the settlement funding for immigrant serving agencies and changes to the service delivery programs funded by the provincial Ministry for Children and Families. Other issues receiving attention to include the emerging needs of diverse cultural groups within the city and changes to the provincial liquor regulations.		
Civic Policy on Multicultural Relations.	1989	√Assist immigrants and refugees to integrate into community life and access community services; √Work with multi-cultural agencies to develop family counselling programs, family support and family counselling programs; √Participate in corporate work to develop and implement effective outreach to culturally diverse communities	Baldwin Wong	871-6037
Seniors.		√Assist seniors' groups to coordinate and develop services; √Promote the inclusion of ethnic seniors; √Developing a coordinating committee on elder abuse.	Anne Kloppenborg	871-6031
Downtown.		Street Kids, Sex Trade. East Housing Downtown Neighbourhoods Planning, Downtown Impact Study, Alcohol, Drugs, Mental Health, Heroin Overdoses, Coordinating Downtown Eastside Action Plan; Urban Development Plan.	Jeff Brooks Donald MacPherson	871-6643 871-6040

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Gaming.	1998	Assessing social impacts, respond to Provincial initiatives.	Mario Lee	871-6034
Public Art Policy.	1990	√Public art program for civic and private development based on 1% of Capital costs/$1 per sq. ft. of development. √Annual community initiated public art program of artist/neighbourhood collaboration.	Bryan Newson Lorenz von Fersen	871-6002 871-6005
Cultural Facility Planning and Development		√Seeks opportunities for cultural facility development to address Council-approved cultural facility priorities. √Assists non-profit cultural organizations and individual artists in planning for their facility needs. √Administers the Capital Grant program for Cultural non-profit organizations for renovation, or construction for cultural facilities. √Co-ordinates Artist Live/Work Programs including the City of Vancouver Artists Residency Award, the City's Artist Live/Work the Affordable Artists Live/Work Studio Rental Program. √Work with the community and City Departments to ensure a diverse range of facilities for the creation, exhibition/performans of cultural activities throughout the city.	Sue Harvey	871-6001

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Major Exhibiting Institutions		√Co-ordinates City's relationship to the City's major exhibiting institutions (Vancouver Museum, Vancouver Maritime Museum, Vancouver Art Gallery, Pacific Space Centre, Science World) and makes recommendations to Council for annual operating funding and capital investments.	Sue Harvey	871-6001
Artists and Communities		√Facilitate and support projects linking artists to community groups and their issues	Lorenz von Fersen	871-6005
Cultural and Capital Grants.		√Community and Cultural grants are available to non-profit organizations for projects, operating expenses, organizational development, and diversity initiatives. There are rent subsidy grants for non-profit community services organizations located in city-owner buildings and theatre rental grants for cultural organizations using Civic Theatres. √Capital grants are available to non-profit organizations for construction, major renovations or purchase of social service, childcare or cultural facilities.	Alice Niwinski (Cultural Grants) Rick Gates (Community Services Grants). Rick Gates Penny Coates Sue Harvey	871-6007 871-6036 871-6036 871-6042 871-6001
Development Opportunities.		√Work in partnership with other City departments to ensure that major new developments in the city enhance livability and address key social issues such as the provision of various community amenities.	Sue Harvey (Cultural Affairs) Rich Gates (Community Services) Penny Coates (Childcare)	871-6001 871-6036 871-6042

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Regional Cultural Strategic Plan		√Inter-municipal initiative to create and implement joint cultural strategies	Burke Taylor	871-6004
Special Needs Residential Facilities (SNRF).		√Review development proposals and monitor implementation of the SNRF policy.	Anne Kloppenborg	871-6031

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what is the budget of this program in 1999? **$6,570,275.**

   b) In 1999, what amount of these community grants are intended for social issues (as opposed to cultural or recreational issues)?

	1999
• **Community Grants:**	**$2,882,500**
• **Child Care Grants:**	**$ 672,600**
• **Cultural Grants:**	**$3,015,175**
• **Capital Grants**	**$ 270,600**

5. Please identify the primary contact for social planning issues in your municipality:

Community Services, Social Planning –Community Services Group

Name: **Jeff Brooks, Manager** Tel. # **871-6643** Fax # **871-6048**

Cultural Affairs, Social Planning – Community Services Group

Name: **Burke Taylor** Tel. # **871-6004** Fax # **871-6048**

Housing Centre

Name: **Cameron Gray** Tel. # **873-7207** Fax # **871-6048**

West Vancouver

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Recent Work
Community Services Advisory Commission (CSAC).	9 residents; 1 School Board Trustee 1 Family Court & Youth Justice Committee rep.	Appointed by Council.	Deals with the social/community development and program needs of the community. Makes recommendations to Council on these matters, and related staff projects. Also makes recommendations to Council on grant requests from social service agencies.	√Produced a joint report with the Advisory Committee on Disability Issues on Pedestrian Access at Park Royal Shopping Centre; √Review and Comment on "Background Report on Supportive Housing" and subsequent supportive housing proposals; √Review and recommendations to Council on Community Grant applications; √Produced a Social Issues and Trends Report for West Vancouver.
Youth Advisory Committee (YAC).		Appointed by Council.	Makes recommendations to Council and deals with matters relating to youth in the Community. Promotes understanding between Municipal Government and youth. Liaises with schools, the community	√Produced a joint report with the Advisory Committee on Disability Issues on Pedestrian Access at Park Royal Shopping Centre; √Advised Recreation staff about youth services and facilities; √Conducted a "Youth Survey" on youth interests and issues; √Provided feedback on proposed upgrades to the Ambleside Youth Centre; √Recommended to Council that youth be included in the next West Vancouver citizens survey; √Make recommendations to School Board Trustees and District staff on a variety of youth interests and

Committee Name	Membership Composition	Member Selection	Mandate	Recent Work
Youth Advisory Committee (YAC).	Advisory Commission rep.		community agencies, and other public bodies	issues in the schools; √Held a Youth Council meeting; √Established a Skateboard Park at Ambleside Park
North Shore Advisory Committee on Disability Issues (ACDI).	12 residents with disabilities from the three North Shore Municipalities 1 member from each of the three North Shore Councils.	Appointed by Council	To provide a forum for discussion of issues affecting people with all types of disabilities. To formulate proposals and make recommendations to the three North Shore municipalities, to provide residents with disabilities with an accessible community, free of physical and social barriers. To liaise with the North Shore Health Region People with Disabilities Advisory Group on matters affecting people with disabilities.	√Produced a report with recommendations on technology and locations for audible pedestrian signals across the North Shore. √Produced a joint report with the Community Services Advisory Commission on Pedestrian Access at Park Royal Shopping Centre. √Developed Pedestrian Access Guidelines for municipal use across the North Shore. √Created a "Good/Bad Design" study that provides photo illustrations of the issues discussed in the Pedestrian Access report. √Provided accessibility audits of the West Vancouver Municipal Hall, Library and other public buildings. √Developed information brochures on "Works Matter" and "Accessible Literature." √Hosted an adaptable design seminar.

Committee Name	Membership Composition	Member Selection	Mandate	Recent Work
North Shore Family Court and Youth Justice Committee (FCYIC).	3 residents from the District of North Van. 3 residents from the District of West Van. 3 residents from the City of North Van. 1 municipal Councillor from each of the 3 North Shore Municipalities 6 professionals who work in any one of the following fields (law enforcement, justice system, education, probation, social services, drug & alcohol abuse, health.	Appointed by Council	Link between the community and justice system as it pertains to spousal assault aspects of family violence, by being aware of the needs and resources of the community; assisting in the development of services, programs and resources. Understanding and monitoring the legislation and administrative practices relating to the justice system, and providing opinions and recommendations to Mayors and Councils, and the Attorney General.	√Planning and implementation of a province wide Annual Family Court Conference. √Annual monitoring of hundreds of court proceedings in family court, youth court, and domestic violence files by Courtwatchers. √Monitoring of the Domestic Violence Coordinator program. √Planning for a safe house network for North Shore Youth who are homeless. √Monitoring the impact of the closure of the West Vancouver Courhouse and the work to amalgamate the North and West Vancouver Family Court and Youth Justice Committees.

2. How many FTE staff do you have working on ***planning*** for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **2.0 FTE planning staff plus 3.0 FTE on contract with the Youth Outreach program.**

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	**Date Approved**	**Work To Date**	**Contact Person**	**Telephone #**
Housing Policy	Work program approved in 1999 for overall Housing Policy Review	Housing Issues and Options – Past, Present & Future (Housing Policy Review Background Report)	Leanne Sexsmith	925-7238
Rental Housing	Received by Council in early 1999 – Action is pending overall housing policy review	Council Report summarizing current status, issues and possible options for addressing issues	Leanne sexsmith	925-7238

Issue Area	Date Approved	Work To Date	Contact Person	Telephone #
Supportive Housing	Received by Council in 1998 – Action is pending overall housing policy review	Background Report on issues and options for addressing them	Leanne Sexsmith Richard Wagner	925-7238 925-7235
Pub Policy	1998	New policy and zoning requirements developed for approval of pubs in West Vancouver	Richard Wagner	925-7235
Liquor Policy	1990 (original) 1999 (revised)	Procedure for review and comment to LCLB on applications for liquor licenses	Leanne Sexsmith Richard Wagner	925-7238 925-7235
Youth Outreach Program	Establish-ed in 1990	Extensive outreach and drop-in program with three full time staff and several part-time staff – includes drug & alcohol awareness, youth discussion groups, out-trips, youth magazine, summer work experience program	Richard Wagner Ira Applebaum	925-7235 925-7233
Family Resources	1999	Planning for a family resource centre (referral and resources) to open in 1999	Richard Wagner	925-7235
Child Care	1993	Report to Council	Richard Wagner	925-7235
Emergency Social Services	Ongoing	Development and implementation of a North Shore plan for provision of social services to evacuees of large & small scale emergencies	Richard Wagner Leanne Sexsmith	925-7235 925-7238

4. Does your municipality have a community grants program?
Yes. The approximate budget for 1999 was broken down as follows:

Arts Assistance Grants	$ 21,500
Council Community Grants	$ 39,500
Community Grants*	***$ 82,300 (goes to social issues)***

* The Community Services Advisory Commission makes recommendations on the Community Grants. These grants are intended to support not-for-profit organizations which work to reduce social, economic, or physical disadvantage, and/or which improve the quality of life for residents on the North Shore.

5. Please identify the primary contact for social planning issues in your municipality:

Name: **Richard Wagner** Tel. # **925-7235** Fax # **925-596**

MUNICIPAL SOCIAL PLANNING INVENTORY

City of White Rock
15322 Buena Vista Avenue
White Rock, B.C. V4B 1Y6

Primary contact person for the City of White Rock

Name: Tom Leatham **Tel # (604) 541-2142** **Fax # (604) 541-2118** **e-mail tleatham@city.whiterock.bc.ca**